

SAN FERNANDO HUNTER JUMPER ASSOCIATION CONSTITUTION & BY LAWS

ARTICLE I – NAME

The name of this association shall be the San Fernando Hunter Jumper Association, hereinafter referred to as the SFHJA.

ARTICLE II – GEOGRAPHIC TERRITORY

The SFHJA geographic territory shall be defined as within a one hundred (100) mile radius of the city of San Fernando.

ARTICLE III – PURPOSE (MISSION STATEMENT)

The purpose of this association shall be as follows:

- a. To sanction horse shows;
- b. To further augment those associations already established and operating successfully;
- c. To provide a training ground for riders and horses of all ages and experience;
- d. To ensure that exhibitors receive awards that create enthusiasm, effort, and a sense of accomplishment;
- e. To promote the best interest of the members, horses, and the sport.

ARTICLE IV – MEMBERSHIP

Any interested person is eligible for membership in the SFHJA. There is no residency requirement. A trainer must be a member for his/her students to compete in medal classes. There are three types of members: Junior, Senior, and Life. Horse show managers must be Senior or Life members. All members must remain current in their payments to SFHJA and its sanctioned shows. Members whose payments are past due are deemed to be members not in good standing.

ARTICLE V – DIRECTORS

Directors: The SFHJA shall be governed by a Board of Directors comprised of no fewer than thirteen (13) and no more than twenty (20) persons, who shall be Senior or Life members, elected by members of the present board.

Officers: The officers of the SFHJA shall be President, 1st Vice-President, 2nd Vice-President, Treasurer, and Secretary; the officers shall be members of the board of directors and be elected by the Directors.

Removal from Board: Any director of the SFHJA who, without good cause, is absent from three or more meetings during the calendar year maybe removed from the Board by a majority vote of the remaining Directors. His successor may be the next nominee in the line of balloting, or may be a member appointed by the current board to fill the vacancy.

ARTICLE VI – MEETINGS

Director Meetings: Meetings of the Board of Directors shall be held not less than six (6) times per year. A majority of the Board members, the Executive Committee, including proxy votes shall constitute a quorum.

General Meetings: A general membership meeting is open to all members and qualified representatives of approved shows and may be held once a year or at any time at the discretion of the Board. The President may call for a general meeting at any time, provided that ten days written notice is given to all members.

Election Meetings: An election meeting shall be held every two years at the discretion of the board for the purpose of electing officers

ARTICLE VII – SUSPENSION OR EXPULSION

Any officer may be removed by two-thirds vote of the regular members in good standing present at a special meeting called for such purpose. Fifteen days written notice shall be given to such officer, stating the reason and the time and place of the special meeting.

ARTICLE VIII – OFFICERS

President: The President shall preside over all meetings of the Association, Board of Directors, and the executive committee. He shall be a member ex officio of all regular and special committees, and shall perform all such other duties as usually pertain to his office.

1st Vice-President: The First Vice-President shall perform the duties of the President in his absence, or at his request.

2nd Vice-President: The Second Vice-President shall, in the absence of the First Vice-President, perform the duties of the President in his absence, or at his request.

Secretary: The Secretary shall be responsible for the accuracy of the minutes of the Association.

Treasurer: The Treasurer will be responsible for the accuracy of the financial reports of the Association.

ARTICLE IX – COMMITTEES

All committees shall be established by, and its members nominated by the Board of Directors.

Executive Committee: The Executive Committee shall have the power between meeting of the Board of Directors to transact all such business as the Board itself might transact, except the power to amend the constitution or where authority to act is expressly limited to the Board. A majority of the members shall constitute a quorum. The Executive Committee shall be comprised of the President, Vice-President, Secretary, Treasurer, and Point Membership Chairperson, and any designated member of the Board of Directors, the President shall be the chairperson of the committee.

Awards Committee: The Awards Committee will determine choices, present options to the Board, then with budget approval, handle purchasing & engraving. Committee will also oversee storing, transporting, displaying at Banquet.

Banquet Committee: The Banquet Committee is responsible for the Associations annual awards ceremony from conception to completion, including budget, location, set-up and sound, food, decorations, and presentations.

Budget and Finance Committee: The Budget and Finance Committee shall recommend policies and procedures for the Association and its investments and prepare an annual operating budget for approval by the Board, recommending changes and increased fees as determined by their findings

Championship Show Committee: The Championship Show Committee reviews show prize lists, and facilities each year, and makes recommendations to Board and show management in relation to event and associated rules. In addition, Committee oversees championship awards procedure, including points, charts, set-up and a schedule for staffing SFHJA booth. Committee will also coordinate hospitality and dinner at championship event.

Education/Communication Committee: Education/Communication Committee works to improve the general understanding of our sport and association through educational programs, forums and seminars, and to promote these to current and potential members.

Fundraising Committee: Fundraising Committee will analyze existing as well as propose new programs for sponsorship and fundraising. Members will also oversee annual silent auction, including procuring product and services to be auctioned, set-up and bidding procedures, follow-up and thank you notes.

Medal Finals Committee: Medal Finals Committee will oversee all aspects of finals including, confirming with management to review finals' schedule, judges, courses, class draws, awards, presenters and presentations as well as sponsor entitlements, and other activities related to the overall atmosphere of the events.

Planning Committee: The Planning Committee investigates the feasibility of conceptual ideas generated by the President, Board, or Executive Committee. Committee then presents the results of their investigation to the board.

Rules Committee: The Rules Committee reviews questions or alleged infractions and presents resolutions for action on policy and/or implementation of policy pertaining to relevant parties and the association.

Show Dates Committee: The Show Dates Committee determines eligibility of date applications, and recommends approval or denial to Board; reviews current requirements for shows to be approved, the current standards for approved shows, and makes recommendations for rule or procedure changes to the Board. Managers may not serve on this committee except in a non-voting advisory capacity

The Board of Directors of the SFHJA reserves the right and shall have the requisite authority to amend this list of committees listed herein above, as it may deem necessary and advisable.

ARTICLE X – AMENDMENTS

Any proposed amendments to these By-Laws may be introduced by any board member or member at any regular or special meeting.